

E-safety User Agreement for Years 3, 4, 5, 6

I understand that I must use school systems in a responsible way, to ensure that there is no risk to my safety or to the safety and security of the systems and other users.

For my own personal safety:

- I understand that the school will monitor my use of the systems, devices and digital communications in school and that my parents will monitor my use at home.
- I will keep any usernames and passwords safe and secure – I will not share them, nor will I try to use any other person's usernames or passwords. I understand that I should not write down or store a password where it is possible that someone may steal it.
- I will be aware of "stranger danger", when I am communicating on-line.
- I will not disclose or share personal information about myself or others when on-line (this could include names, addresses, email addresses, telephone numbers, age, gender, educational details including my school details, images etc)
- I will never arrange to meet people that I have spoken to online and if this is suggested to me I will report it to parents/carers or school.
- I will immediately report any unpleasant or inappropriate material or messages or anything that makes me feel uncomfortable when I see it on-line.
- I will not download anything without permission from a member of staff or parent/carer.

I will act as I expect others to act toward me:

- I will be polite and responsible when I communicate with others, I will not use strong, aggressive or inappropriate language and I appreciate that others may have different opinions to mine.
- If I witness anyone else using offensive or aggressive language online towards anyone else then I will tell an adult.
- I will not take or distribute images of anyone without their permission.
- I will only use my own personal devices (tablets/ USB devices etc) in school if I have permission I understand that, if I do use my own devices in the school I will follow the rules set out in this agreement, in the same way as if I was using school equipment.



I understand that I am responsible for my actions, both in and out of school:

- I understand that the school also has the right to take action against me if I am involved in incidents of inappropriate behaviour, that are covered in this agreement, when I am out of school and where they involve my membership of the school community, for example, cyber-bullying, use of images or personal information.
- I understand that if I fail to follow this agreement, there will be consequences. The consequences may include loss of access to the school internet and network. It may also lead to contact with parents and, in the event of illegal activities, involvement of the police.

Please complete the sections on the next page to show that you have read, understood and agree to the rules included in the Acceptable Use Agreement. If you do not sign and return this agreement, access will not be granted to school systems and devices.



Student / Pupil Acceptable Use Agreement Form

This form relates to the pupil Acceptable Use Agreement, to which it is attached.

Please complete the sections below to show that you have read, understood and agree to the rules included in the Acceptable Use Agreement. If you do not sign and return this agreement, access will not be granted to school systems. I have read and understand the above and agree to follow these guidelines when:

- I have read and understand this agreement. Please Tick
- I agree to follow the terms set out in this agreement. Please Tick

Name of Student / Pupil:

Group / Class:

Signed:.....

Date:.....

Parent / Carer Countersignature