



WHOBERLEY HALL
PRIMARY SCHOOL

Remote Learning Policy

Implemented by school on: Autumn 2024

Review by: Autumn 2025

Learning is a treasure that will follow its owner everywhere.
Chinese Proverb

All pupils should attend school, in line with our attendance policy. Remote education is not viewed as an equal alternative to attendance in school.

We will consider providing remote education to pupils in circumstances when in-person attendance is either not possible or contrary to government guidance. This might include:

- Occasions when we decide that opening our school is either:
 - Not possible to do safely
 - Contradictory to guidance from local or central government
- Occasions when individual pupils, for a limited duration, are unable to physically attend school but are able to continue learning, for example because:
 - They have an infectious illness
 - They are preparing for or recovering from some types of operations
 - They are recovering from injury and attendance in school may inhibit such recovery
 - Their attendance has been affected by a special educational need or disability (SEND) or a mental health issue

The school will consider providing pupils with remote education on a case-by-case basis.

In the limited circumstances when remote learning is used, we will:

- Gain mutual agreement of remote education by the school, parents/carers, pupils, and if appropriate, a relevant medical professional. If the pupil has an education, health and care (EHC) plan or social worker, the local authority (LA) will also be involved in the decision
- Put formal arrangements in place to regularly review it and identify how to reintegrate the pupil back into school
- Identify what other support and flexibilities can be put in place to help reintegrate the pupil back into school at the earliest opportunity
- Set a time limit with an aim that the pupil returns to in-person education with appropriate support

Remote education will not be used as a justification for sending pupils home due to misbehaviour. This would count as a suspension, even if the pupil is asked to access online education while suspended.

When providing remote learning, teachers should:

- Provide pupils with access to remote education as soon as reasonably practicable, though in proportion to the length of absence and disruption to the learning of all learners
- Make reasonable adjustments for pupils with SEND to access remote education, where required, informed by relevant considerations including the support families will require and the types of services that pupils can access remotely
- Discuss and identify pupils home accessibility with regards to devices, internet, and resources. If the pupil does not have access to any of the above the schools SLT will do their utmost to ensure that measures are put into place to support remote learning.

Class teachers & Support Staff are also responsible for:

- Setting work - on TTRS and Class Dojo and will offer remote Teams or Zoom opportunities so that the pupil can remotely access First Quality Teaching. The amount of work which will be provided will be considered on an individual bases. Work will be uploaded onto either Class Dojo or will be sent via e-mail to the parent's e-mail account.
- Making sure that work provided during periods of remote education is of high quality, meaningful, ambitious and covers an appropriate range of subjects. This includes workbooks and exercise books, equipment and resources linked to writing, maths and art.
- Providing feedback on work - the expectations will be that pupils will e-mail their completed work or a screen shot of their work and the class teacher will mark this work and provide feedback either verbally online, through a phone call or e-mailed. Where possible the teacher will give this feedback directly to the pupil.
- Keeping in touch with pupils who aren't in school and their parents- Weekly conversations either in person home visits, phone conversations or via Teams.
Daily conversations using Class Dojo.
- Safeguarding visits from DSL/ DDSL and Learning Mentor to complete a welfare check and identify any safeguarding concerns such as behaviour and falling behind with work.

- All pupils who are well enough will access remote learning offered daily via Teams invites so that they can remotely access the learning virtually. Pupils will be expected to be up and dressed and be in a calm environment where there are limited/ no background noises, and they will need to ensure the background is appropriate.

Senior leaders

SLT has overarching responsibility for the quality and delivery of remote education.

Alongside any teaching responsibilities, senior leaders will continue to use the school's digital platform for remote education provision and make sure staff continue to be trained and are confident in its use.

They will continue to overcome barriers to digital access where possible for pupils by, for example:

- Where pupils do not have a device school-owned laptops will be distributed accompanied by a user agreement or contract (if possible)
- Securing appropriate internet connectivity solutions where possible
- Providing printed resources, such as textbooks and workbooks, to structure learning, supplemented with other forms of communication to keep pupils on track or answer questions about work
- Having systems for checking, ideally on a daily basis, whether pupils learning remotely are engaging in its use, and work with families to rapidly identify effective solutions where engagement is a concern

IT staff

IT staff are responsible for:

- Fixing issues with systems used to set and collect work
- Helping staff and parents/carers with any technical issues they're experiencing
- Reviewing the security of remote learning systems and flagging any data protection breaches to the data protection officer (DPO)
- Assisting pupils and parents/carers with accessing the internet or devices

Pupils and parents/carers

Staff can expect pupils learning remotely to:

- Be contactable during the school day - although consider they may not always be in front of a device the entire time
- Complete work to the deadline set by teachers

- Seek help if they need it, from teachers or teaching assistants
- Alert teachers if they're not able to complete work
- Act in accordance with normal behaviour rules / conduct rules of the school

Staff can expect parents/carers with children learning remotely to:

- Engage with the school and support their children's learning, and to establish a routine that reflects the normal school day as far as reasonably possible
- Make the school aware if their child is sick or otherwise can't complete work
- Seek help from the school if they need it - if you know of any resources staff should point parents towards if they're struggling, include those here
- if the device is lost or stolen, no one can access the files stored on the hard drive by attaching it to a new device
- Making sure the device locks if left inactive for a period of time
- Not sharing the device among family or friends
- Installing antivirus and anti-spyware software
- Keeping operating systems up to date - always install the latest updates